



Date: January 27, 2022

Ref: RISA/CEO/2022

Invitation to Tender

CENTRALIZED FRAMEWORK FOR LAPTOP COMPUTERS SUPPLY AND DELIVERY TO GOVERNMENT INSTITUTIONS

To the interested eligible companies:

RISA would like to establish the new framework for supply and delivery of laptop computers to government institutions;

Therefore, RISA would like to engage interested eligible companies for the supply and delivery of the needed laptop computers on following conditions:

- 1) The company must be registered in the UMUCYO system
- 2) The company has the legal capacity to enter into contract for procurement, has fulfilled its tax obligation, has not been convicted of corrupt or fraudulent practices, and is not debarred from participating in procurement proceedings
- 3) In view of the actual context and global challenges in computers value chain, the company should possess a minimum local stock of 150 computers for the category being competed for, and ready to be delivered immediately
- 4) The company should be able to prove the genuineness of the laptop computers, provide warranty from the manufacturer of at least one year as well as support and maintenance services as and when needed. However, any supplier who will provide laptops that are not genuine, procurement law will take its course.
- 5) The proposed computers should be the latest released version for each brand or not exceeding at least 12 months being on the market
- 6) Before awarding the contract to supply these Laptops, technical teams will assess the availability of these machines to ensure that there are in stock for quick delivery
- 7) All firms found capable of performing the contract satisfactorily in accordance to the set criteria shall be awarded the contract.

The current needs of laptop computers in government institutions are around 2,500 unites, and around 15,000 units by June 2023. After assessing the different laptop computers

currently available on the local market, the following are the categories and minimum specifications considered in the actual emergency context:

Category 1 (i7): (actual needs: 1,000 units, delivery period: by Feb 11th 2022)

Processor	Core i7 Latest generation
RAM (Minimum)	8GB
Storage(Minimum)	1TB PCIe SSD
USB	At least 2 USB Ports, 1 HDMI Port
Wireless	Dual Band Wireless-AC 9560 802.11a/b/g/n/ac (2x2) Wi-Fi
Ethernet port	1 / Extension for Ethernet port on computers without Ethernet port
Screen size	14 inches
Keyboard type	Qwerty
Operating System	Windows10
Audio and Mic jack	Yes
Speakers	Dual speakers
Clock-speed	1.10GHz, up to 4.70GHz
Audio Solution	HD Audio Solution
Warranty	1 Year

Category 2 (i5): (actual needs:700 units, delivery period: by Feb 11th 2022)

Processor	Core i5 latest generation
RAM (Minimum)	8GB
Storage(Minimum)	512GB PCIe SSD
USB	At least 2 USB Ports, 1 HDMI Port
Wireless	Dual Band Wireless-AC 9560 802.11a/b/g/n/ac (2x2) Wi-Fi
Ethernet port	1 / Extension for port on computers without Ethernet port
Screen size	14 inches
Keyboard type	Qwerty
Audio Solution	HD Audio Solution
Speakers	Dual speakers
Audio and Mic jack	Yes
Clock speed	2.3 Ghz

Operating system	Windows10
Warranty	1 Year

Category 3 (i3): (actual needs: 700 units, delivery period: by Feb 11th 2022)

Processor	Core i3 latest generation
RAM (Minimum)	4GB
Storage(Minimum)	256 PCIe SSD
USB	At least 2 USB Ports(<i>dispatched on both side</i>), 1 HDMI Port
Wireless	Dual Band Wireless-AC 9560 802.11a/b/g/n/ac (2x2) Wi-Fi
Screen size	14 inches
Ethernet port	1/ Extension for Ethernet on computers without Ethernet port
Keyboard type	Qwerty
Audio Solution	HD Audio Solution
Speakers	Dual speakers
Audio and Mic jack	yes
Clock speed	2.8Ghz
Operating system	Windows10
Warranty	1 Year

Category 4 (Celeron): (actual needs: 100 units, delivery period: by Feb 11th 2022)

Processor	Intel Celeron latest generation
RAM (Minimum)	4GB
Storage(Minimum)	256 PCIe SSD
USB	At least 2 USB Ports(<i>dispatched on both side</i>), 1 HDMI Port
Clock speed	2.16 Ghz
Audio and Mic jack	yes
Speakers	Dual speakers
Audio Solution	HD Audio Solution
Wireless	Dual Band Wireless-AC 9560 802.11a/b/g/n/ac (2x2) Wi-Fi
Screen size	14 inches
Ethernet port	1 / Extension for Ethernet port on computers without Ethernet port
Keyboard type	Qwerty

Telecom House, 8 KG 7 Ave, Kacyiru, Kigali. Boulevard de l'Umuganda

P O Box 6603 Kigali-Rwanda Email: info@risa.rw

Operating System	Windows 10
Warranty	1 Year

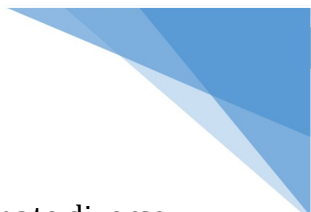
Processor	Intel Celeron latest generation
RAM (Minimum)	4GB
Storage(Minimum)	128 PCIe SSD
USB	At least 2 USB Ports (<i>dispatched on both side</i>), 1 HDMI Port
Wireless	Dual Band Wireless-AC 9560 802.11a/b/g/n/ac (2x2) Wi-Fi
Screen size	11 inches
Ethernet port	1/Extension for Ethernet Port on computers without Ethernet port
Audio and Mic jack	yes
Speakers	Dual speakers
Audio Solution	HD Audio Solution
Clock speed	2.16 Ghz
Keyboard type	Qwerty
Operating System	Windows 10
Warranty	1 Year

Delivery Plan

Period	Currently	February–December (2022)	January –June (2023)
Quantities	2,500	10,000	2,500

Note:

- The contract will be awarded after stock availability check.
- All proposed brand should be designed for enterprise use, and specifications inspection will be conducted by technical team for approval.
- For the basic education laptops; the supplier shall provide samples for approval by Rwanda Basic Education Board (REB) technical team before delivery and all laptops shall be inspected and proved by the inspection team from REB.
- Every delivery note from the supplier should be signed and approved by the technical team from the recipient government institution after checking if delivered computers meet all required technical specifications. If in any case the supplied computers do not meet the required specifications the supplying company should provide a reason in writing to RISA.

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- Any bidder that will not comply to the above requirements and try by all means to diverse on any set criteria, a direct disqualification will be applied, and notification to RPPA for further measures that may include even blacklisting.

All interested eligible suppliers are requested to send their company name and tax identification number (TIN) to centralized.procurement@risa.gov.rw by Wednesday January 30th, 2022 close of business (5:00 PM).

Sincerely,

Innocent B. MUHIZI
Chief Executive Officer
Rwanda Information Society Authority